



## **Oakwood Theme Park Seeks a Receptionist**

### **Seasonal Contract (immediate start until November 2014)**

Would you like the opportunity to work in an environment that provides a different challenge every day? Would you like to work in a role that can test your customer service and organisational skills?

Oakwood Theme Park is located in the idyllic setting of Pembrokeshire, West Wales and has an exciting opportunity for an individual to be at the heart of the sites daily operations providing a unique working environment in the leisure industry.

This is a varied and challenging role and your responsibilities would include

Ensuring any sales or enquires are handled and processed and administered correctly and in a timely manner, controlling incident logs and responding to departmental needs, organising and answering customer queries, monitoring online marketing tools and updating.

To be successful you will need to be:

- Confident and able to work in an environment that provides interaction with various departments and members of the public.
- Have a basic understanding of online marketing and how to use marketing tools
- Have experience in a receptionist position although not essential.
- Experienced in a fast paced customer service position
- Be organised, punctual, and willing to be involved in most aspects of the day to day running of a busy theme park.

This is a Seasonal full time post with an immediate start date and an end date in November 2014.

The post requires working 5 days a week and includes working regular weekends, bank holidays and on occasions late nights.

Oakwood is part of ASPRO Parks, a Spanish multinational company with its headquarters based in Madrid. ASPRO owns and operates over 65 leisure attractions across Europe. In the UK Aspro also owns and operates Blue Planet Aquarium, Bristol Aquarium, four Blue Reef Aquariums, Smugglers Adventure and Deep Sea World.

To apply, please send your up-to-date CV with a covering letter to

**Seasonal Recruitment 2014**

**Oakwood Theme Park**

**Narberth**

**Pembrokeshire**

**SA67 8DE -OR email: [recruitment@oakwoodthemepark.co.uk](mailto:recruitment@oakwoodthemepark.co.uk)**

Oakwood Theme Park is an Equal Opportunities Employer

Closing date for applicants is the 20<sup>th</sup> January 2014 with interviews being held on Monday 3<sup>rd</sup> February.

We do recognize the time and effort it takes to apply for a position, but as an employer of choice we receive a high volume of applications and in the interests of economy, Aspro UK does not notify candidates who have been unsuccessful in their application; consequently if you have not heard from us within 4 weeks of the closing date, please assume that you have not been successful on this occasion.